

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD:

Tuesday, December 10, 2024

At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.

2310 Bitterroot Lane

Golden, CO 80401

ATTENDANCE:

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Gary Anderson, President/Chairman – In Person

Wayne Forman, Vice President – In Person

Dan Hartmann, Secretary/Treasurer – In Person

Branch Russell, Director – In Person

Jim Hurd, Director – In Person

Staff Present:

Chris Brownell, Manager – In Person

Bob Calley, Superintendent – In Person

Erin Carriere, Director of Administration – In Person

Shannon McClayland, Senior Administrator - In Person

Also present in person were:

Gary Gantner, Resident

Kevin Doyle, Resident

Pat Becker, Resident

Cindy Hartman, Resident

Also present by Zoom video teleconference:

Christina Jantzeff, Accountant

Dlyan Woods, Legal Council

Marty Carrier, Resident

CALL TO ORDER:

At 5:00 pm President Anderson called the meeting to order.

President Anderson explained to everyone present that Secretary/Treasurer Hartman had a prior engagement that required he be out of the meeting by 6:00 pm so the public hearing and approval of the resolutions would be held and completed first.

CHANGES, ADDITIONS, APPROVAL OF AGENDA:

Agenda approved with no changes or additions.

PUBLIC HEARING – AMENDING 2024 BUDGET, 2025 PROPOSED BUDGET AND RATES

Mr. Brownell discussed the final changes to the budget and answered questions.

FINAL BOARD DISCUSSION AND APPROVALS

Motion to approve Resolution 24-1201 Amending 2024 Budget: President Anderson
Second: Secretary/Treasurer Hartman
Votes: 5-0
Motion passed

Motion to approve Resolution 24-1202 Approving Rates/Fees: President Anderson
Second: Secretary/Treasurer Hartman
Votes: 5-0
Motion passed

Motion to approve Resolution 24-1203 Adopting Budget for 2025: President Anderson
Second: Secretary/Treasurer Hartman
Votes: 5-0
Motion passed

Motion to approve Resolution 24-1204 Establishing Property Tax Mill Levy for 2025: President Anderson
Second: Secretary/Treasurer Hartman
Votes: 5-0
Motion passed

Motion to approve Resolution 24-1205 Appropriating Sums for the 2025 Budget Year: President Anderson
Second: Secretary/Treasurer Hartman
Votes: 5-0
Motion passed

PROPOSED 2025 REGULAR BOARD OF DIRECTORS ANNUAL MEETING SCHEDULE

Motion to approve Resolution 24-1206 Designating Meeting Dates and Posting Locations: President Anderson
Second: Director Hurd

Votes: 5-0
Motion passed

MAY 6, 2025, DISTRICT ELECTION PLAN AND APPOINT DESIGNATED ELECTION OFFICIAL

Motion to approve Resolution 24-1207 2025 Election Plan & Appointment of DEO: President Anderson
Second: Director Russell
Votes: 5-0
Motion passed

AMENDED RULES GOVERNING ACCESS TO PUBLIC RECORDS

Motion to approve Resolution 24-1208 Rules Governing Access to Public Records with changes as discussed: President Anderson
Second: Secretary/Treasurer Hartman
Votes: 5-0
Motion passed

APPROVAL OF MINUTES:

Motion to approve November 12, 2024, minutes with changes as discussed: President Anderson
Second: Vice President Foreman
Votes: 5-0
Motion passed

STAFF HOLIDAY “Thank You” From the Board

Motion to authorize “Thank You” from the Board: President Anderson
Second: Director Russell
Votes: 4-0
Motion passed with Director Hurd abstaining from the vote.

SUPERINTENDENT UPDATES:

Mr. Calley discussed the regular monthly documents included in the packet, with no additional updates.

President Anderson inquired on the states of the GAC. Mr. Calley gave an update and said he would have some documents for the Board regarding the GAC at the next meeting. Mr. Calley thanked Director Russell for the advice regarding the GAC. Mr. Calley was able to obtain a locked in price for the GAC for a couple years in a row.

President Anderson asked for an update on the backup generator. Mr. Calley gave an update regarding price and time frame.

MANAGER UPDATES:

Mr. Brownell discussed the regular monthly documents included in the packet, with no additional updates.

Mr. Brownell answered the Board's questions regarding the water accounting and board packets on the Genesee Water and Sanitation District website.

ADMINISTRATION UPDATES:

Mrs. Carriere discussed the regular monthly documents and quarterly reports included in the packet and provided a brief financial update.

LEGAL REPORT:

Mr. Woods had no legal issues to discuss.

Director Russell asked about an email that was sent to the Board regarding pickle ball parking and litter on the property. President Anderson and Mrs. Carriere answered his questions.

ADJOURN:

Motion to adjourn at 5:41 pm: Director Russell

Second: Vice President Foreman

Votes: 5-0

Motion passed