

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
GENESEE WATER & SANITATION DISTRICT**

**HELD**

Tuesday October 22<sup>nd</sup>, 2024

At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.  
2310 Bitterroot Lane  
Golden, CO 80401

**ATTENDANCE**

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Gary Anderson – Via Zoom  
Wayne Forman – In Person  
Dan Hartmann – In Person  
Branch Russell – In Person  
Jim Hurd – In Person

Staff Present:

Chris Brownell, Manager – In Person  
Bob Calley, Superintendent – In Person  
Erin Carriere, Director of Administration – In Person

Also present in person were:  
None

By Zoom video teleconference:  
Christina Jantzeff - Accountant  
Barbara Stanton - Resident

**CALL TO ORDER**

5:01 pm Director Forman called the meeting to order.

**CHANGES, ADDITIONS, APPROVAL OF AGENDA**

A) Agenda approved with no changes or additions

## MINUTES

Motion to approve September 24<sup>th</sup> minutes Mr. Hurd  
Second: Mr. Hartmann  
Votes: Three  
Abstained: Two (not present for the September meeting)  
Motion passed 3-0

## 2025 DRAFT BUDGET SUMMARY

Mr. Brownell presented a summary of 2024 estimated year-end and first draft proposed 2025 budget revenue and expense data. Following salary data presentation and discussion Mr. Brownell noted that he had presented the 2025 draft salaries increase and plan to the personnel committee earlier in the month, and the committee approved it for recommendation to the full board. Following discussion, all five board members agreed with the salaries and plan recommendation contained in the draft budget. Mr. Brownell reminded all that the November 12<sup>th</sup> meeting will be a public hearing for the 2025 budget and rates consideration, and the December 10<sup>th</sup> meeting will also be a public hearing where the 2025 budget must be approved.

Director Hurd commented that he had previously asked that the budget line items containing expenses for outside administration financial support be changed from Miscellaneous Office Expense & Support Services as he felt this was not transparent. Following brief conversation between staff and board members, where it was pointed out that the budget line descriptions had already been changed to "Support Services", Mr. Hurd made a motion that budget line items 6300.1 and 6300.2 be changed from "Support Services" to "Financial Consulting Fees". Following a Second by Mr. Forman the motion passed 4-1

## MANAGER UPDATES

A) Regular monthly documents included in packet, no additional updates

## SUPERINTENDENT UPDATES

A) Regular monthly documents included in packet, no additional updates

## DIRECTOR OF ADMINISTRATION UPDATES

A) Regular monthly documents and quarterly reports included in packet, Erin provided a brief financial update.

## LEGAL REPORT

A) Nothing to report

## OLD BUSINESS

A) Nothing to report

## NEW BUSINESS

A) Nothing to report

## ADJOURN

Thereupon, a motion was made by Mr. Russell and seconded by Mr. Hartmann to adjourn the meeting. The motion passed unanimously.