

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Monday, October 23rd, 2023
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Gary Anderson – In Person
Dan Hartmann – In Person
Wayne Forman – In Person
Branch Russell – In Person
Jim Hurd – In Person

Also present in person were:

Chris Brownell, District Manager
Bob Calley, Superintendent
Erin Carriere, Director of Administration
Katie Ostrander, Administrative Assistant
Dylan Woods, Legal Counsel
Carl Osborne, Operator
Kevin Doyle, Foundation Liaison
Nathan Van Shaik, Resident
Michael Meyers, Resident
Dave Conroy, D&L Ventures, LLC

By Zoom video teleconference:

Christina Jantze

CALL TO ORDER

President Anderson called the meeting to order.

CHANGES, ADDITIONS, APPROVAL OF AGENDA

A) No changes

RECORD OF PROCEEDING

MINUTES

Motion to approve September minutes: President Anderson
Second: Mr. Hartmann
Votes: All
Motion passed

PARK POINT PROPERTY SALE

Motion to approve the Manager to execute the letter of intent for the sale of the property: Mr. Russell
Second: Mr. Hurd
Votes: All
Motion passed

Motion to allow the Manager to sign the purchase agreement: Mr. Hartmann
Second: Mr. Russell
There was some discussion of the buyer having the option to get a survey and the deadline for that. The buyer said he did not need a survey so all closing dates are acceptable.
Votes: All
Motion Passed

ENGINEERING CHANGE ORDER REQUEST

- A) The engineering firm, W.W. Wheeler, has requested additional out-of-scope fees of \$150,000 for unforeseen circumstances not in their control.

Move to approve the change order request of \$75,000.00 and authorize the Manager to sign the change order: Mr. Anderson
Second: Mr. Russell
Votes: all
Motion passed

SEAR EASEMENT UPDATE

- A) The latest easement agreement is in place, and it was signed on October 4th by GWSD as well as GFR.

BRIEF OVERVIEW OF 2024 FIRST DRAFT BUDGET

- A) Mr. Hartmann briefly discussed the preliminary budget.

MANAGER UPDATES

- A) Nothing new to report.

SUPERINTENDENT UPDATES

- A) Nothing new to report.

DIRECTOR OF ADMINISTRATION UPDATES

RECORD OF PROCEEDING

- A) Mr. Hartmann reviewed the newest balance sheets and financial standings.

LEGAL

- A) Mr. Woods said GWSD has been dismissed from the litigation against us.
- B) Prop HH will have some additional deadlines, and Mr. Brownell is on top of those.

OLD BUSINESS

- A) Water Yield Analysis special meeting will be November 8th.
- B) Updated Strategic Actions - available on our website and upon request. Mr. Doyle is welcome to share with the foundation.

NEW BUSINESS

- A) Mr. Hurd asked for an employee handbook update. Mr. Anderson assured the Board that he is working on it.

ADJOURN

Motion: Thereupon, a motion was made by Mr. Anderson and seconded by Mr. Hartmann to adjourn the meeting. The motion passed unanimously.